

Closing of Executive Departments and Agencies of the Federal Government on Friday, December 26, 2008

On December 12, 2008 the President issued an [executive order](#) excusing most executive branch employees from duty on December 26, 2008. The day off does not include executive branch employees whose agencies determine they cannot be excused for reasons of national security, defense, or other essential public need.

For pay and leave purposes, December 26, 2008, will be treated as falling within the scope of statutes and executive orders governing holidays for federal employees. Most employees who are excused from duty on December 26, 2008 will receive the basic pay they would have received if no executive order had been issued.

If you were previously scheduled to take annual leave on December 26, 2008, you will not be charged annual leave or any other form of paid leave, compensatory time off, or credit hours. If you have scheduled "use or lose" annual leave for December 26, 2008, and you are unable to reschedule that leave prior to the end of the leave year (January 3, 2009), the leave will be forfeited. The law does not permit restoration of the leave which is forfeited under these conditions. You have the option of donating unused leave as an alternative. You may donate leave via WebTADS. For a list of leave donor recipients and additional information, please go to the NSSC Customer Service Web site at: <https://www.nssc.nasa.gov/customerservice> and select the **Employee Services** menu and then select the **Advanced Leave/Leave Donations** link.

Any questions concerning this notice, contact:
NSSC Customer Contact Center
1-877-NSSC123 or nssc-contactcenter@nasa.gov